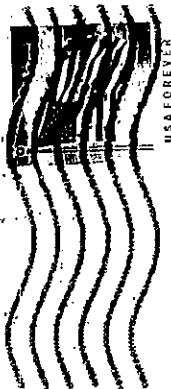




MDIC  
100 N 6th Street, Ste. 989C  
Minneapolis, MN 55403



MINNEAPOLIS MN 553  
14 NOV 2016 PM 5 L

**DL** Glass Driver's License **Maryland**

**LIC #:** V-516-609-115-075

**MONIQUE CHERRYLL VAN BUREN**  
1121 CARRINGTON AVE  
SEAT PLEASANT PG MD 20743

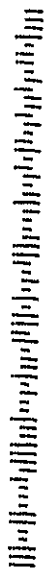
*4/10/2016 for 2016*

**BIRTH DATE:** 01-28-1960  
**EXPIRES:** 01-28-2020  
Sex: F HT: 4-11 WT: 158  
Restr: B Type: R  
Issue Date: 08-12-2014

**VA** Department of Veterans Affairs

**VAN BUREN, MONIQUE CHERRYLL**

MONIQUE VAN BUREN  
1121 CARRINGTON AVE  
SEAT PLEASANT MD 20743



20743-185121



Medical Device Innovation Consortium  
100 N. 6th Street, Suite 989C  
Minneapolis, MN 55403

Period Starting: 11/01/2016  
Period Ending: 11/15/2016  
Pay Date: 11/15/2016



### Earnings Statement

Monique C Van Buren  
1121 Carrington Ave  
Seat Pleasant, MD 20743

Taxable Marital Status: Single  
Exemptions/Allowances: Federal: Blocked, State: Blocked, Local: 0  
Social Security Number: XXX-XX-XXXX

**Earnings**  
Regular 33.6500  
this period 2916.67  
year to date 4532.05

**Gross Pay**  
this period \$2,916.67  
year to date \$4,532.05

**Statutory Deductions**  
this period year to date  
Federal Income 0.00 0.00  
Social Security -180.84 280.99  
Medicare -42.29 65.71  
Virginia State Income 0.00 0.00  
Maryland State Income 0.00 0.00

**Net Pay**  
this period \$2,693.54  
year to date \$2,693.54

**Deposits**  
this period year to date  
account number XXXXXX9627  
transit/ABA XXXXXXXXXX  
amount 2693.54

**Other Benefits and Information**  
this period year to date  
Total Hours Worked 86.67 173.34

Your federal taxable wages this period are \$2,916.67

Medical Device Innovation Consortium  
100 N. 6th Street, Suite 989C  
Minneapolis, MN 55403

Pay Date: 11/15/2016

Deposited to the account Checking Direct Deposit  
account number XXXXXX9627  
transit/ABA XXXXXXXXXX  
amount 2693.54

**THIS IS NOT A CHECK**

TEAR HERE

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THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

October 21, 2016

Monique Van Buren  
1121 Carrington Avenue  
Seat Pleasant, MD 20743

Dear Monique:

I am pleased to make you an offer of employment as Executive Assistant effective October 24, 2016. This offer is contingent upon the successful completion of our background screen and your 19. Your initial responsibility will be to support my efforts as CEO as well as to help bring up our DC area office. As you will recall, this role also manages our Board, membership and vendor relationships, including administrative support for travel & events, meeting scheduling, finance administrative support including AP/AR, and some Human Resources-related administrative functions.

Base Pay

You are being hired on a full-time, exempt, 40 hours per week basis. Normal business hours are 8:30 to 5:00. Hours may be flexed with prior approval from your supervisor. Your starting salary will be \$70,000 on an annualized basis. Pay dates are the 15<sup>th</sup> and last business day of each month (weekend/holiday pay dates will change to the prior business day).

Paid Time Off (PTO)

Beginning January 1, 2017 you will receive 20 days of paid PTO per calendar year.

Holidays

11 paid holidays per year. Holiday schedule per Employee Handbook.

Health, Dental, Life, and Disability Insurance

You are eligible to participate in MDIC's employer-sponsored Benefits plan, effective the first day of the month following your date of hire.

- Health Care insurance coverage is available through Blue Cross/ Blue Shield of MN. A nationwide selection of in-network providers are available under the company's plan.
- Dental insurance coverage is available through Delta Dental of MN, also offering a nation-wide selection of in-network providers.
- Life and AD&D coverage are available through USABLE Life.

Currently, employer contribution is 85% of the monthly premium for Health and Dental; 100% of your employee premiums are employer-paid for Life and AD&D benefits.

401(k)

Benefit level TBD. We plan to offer a 401(k) or similar plan starting in the spring of 2017

Business Expenses

You will be reimbursed for all reasonable and necessary out-of-pocket business expenses that you incur on behalf of the MDIC, provided you properly account for all such expenses. Generally, you will be reimbursed for standard business expenses such as meeting and meal expenses, appropriate travel

expenses and automobile mileage. The final expense reimbursement policy will be defined in the employee policy manual.

Terms

The terms and benefits of employment described above are subject to change at any time in accordance with the MDIC's employment policies then in effect and any applicable laws. Also, we are not obligated to adopt or continue any benefit plans or programs during your employment, and your participation in these benefit plans or programs, or any new plans or programs, will be subject to the continuation, provisions, limitations and rules applicable to such plans and programs.

Finally, this offer letter is not an employment contract, and either you or MDIC may terminate the employment relationship for any reason at any time and without notice.

Reporting

This position reports to the President & CEO.

Starting Date

Your start date will be October 24, 2016.

We are very excited to have you join the MDIC. Please sign and return one copy of this letter indicating your acceptance of these initial terms of employment.

Best regards,



Bill Murray  
President & CEO

Accepted by:

Monique Van Buren

Signature:

\_\_\_\_\_  
\_\_\_\_\_

Date: